



**Location:** Main Library



**Date:** April 26, 2023



**Time:** 5:00pm

## Board Meeting Minutes

**Attending:** Kelly McManus (Chair), Frank Mensink, Micaela Kelly, Dawn Charlton, Leilei Li, Nicole Campbell, Rick Chambers, Jennifer Murphy, Councilor Julie Wright

**Staff:** Kelly Kipfer (CEO), Laura Dick (Deputy CEO)

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**1. Call to Order**

1.1 Land Acknowledgement

**2. Approval of the Agenda**

**Moved by:** D. Charlton, seconded by F. Mensink that the agenda be approved.

**Motion carried.**

**3. Disclosure of pecuniary interest and the nature thereof - none**

**4. Approval of the minutes of the March 22, 2023 meeting**

**Moved by:** M. Kelly, seconded by D. Charlton that the March 22, 2023 regular board meeting minutes be approved.

**Motion carried.**

**5. Business arising from the minutes - none**

**6. Chair Update – K. McManus**

- Strategic Plan Update: a contract with strategic planning consultants iPCi has been signed and work is underway; reminder of the May 13<sup>th</sup> board strategic planning session from 10-2:30 at the Main Library. An invite will follow from K. Kipfer.

**7. Correspondence – none**

**8. Committee Reports – none**

**9. OLS Report – N. Campbell**



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- N. Campbell shared information from recent OLS (Ontario Library Service) meeting including dates of the OLS Virtual Conference – September 27 and 28 – and the dates of the annual OLA Superconference – January 24-27, 2024. Board members are encouraged to attend board specific sessions during each of these conferences. Details for each conference to follow.
- N. Campbell will continue as the OLS representative of the board until the AGM.

#### **10. Strategic Plan**

- Covered in Chair Update section

#### **11. CEO Report – K. Kipfer**

- In preparation for the upcoming strategic planning work, K. Kipfer presented on current risks facing libraries. These include: library safety, freedom of expression challenges, attracting and retaining talent, privacy and security, human and financial resourcing, and access and inclusion.
- Eastside will celebrate it's 1st year anniversary on May 6<sup>th</sup> with children's performances and activities all day
- Eid celebrations happened at the Eastside Branch in partnership with the Coalition of Muslim Women
- Holds pick up lockers are coming to the John M Harper Branch
- Conversations continue with the city and consultant about possible renovations at AMCC and the McCormick Branch
- K. Kipfer also shared demographic profiles for the Main Library, John M. Harper and Eastside Branch catchment areas with the board. These profiles, along with the profile of the McCormick Branch area shared last month, will be valuable tools for future planning

#### **12. Other Business**

#### **13. Date of Next Meeting – May 24, 2023**

#### **14. Adjournment**

**Moved by:** N. Campbell, seconded by L. Li that the meeting be adjourned.

**Motion carried.**