

Waterloo Public Library

Regular Meeting of the Board Via Zoom



Board Meeting Minutes

July 22, 2020

Waterloo Public Library – Board Meeting Minutes – 22/07/2020

Board Members Attending: K. Coviello (Chair); D. Charlton (Vice Chair) S.S. Ahmad; Councillor D. Freeman; R. Harder; K. McManus; F. Mensink; J. Strong

Staff: L. Clarke (CEO); G. Van Eek-Meijers (Deputy CEO); A. Kipfer (Manager, Marketing & Communications)

Absent: B. Zubi

1. Call to order:

1.1 Land Acknowledgment

D. Charlton (Vice Chair) called the meeting to order.

2. Approval of the agenda

Moved by K. McManus, seconded by F. Mensink, that the agenda be approved.

Motion carried.

3. Disclosure of pecuniary interest and the nature thereof

None.

4. Approval of the minutes of the 2019 AGM

Moved by S.S. Ahmad, seconded by R. Harder, to approve the minutes of the 2019 AGM held on June 24, 2020.

Motion carried.

5. Approval of the minutes of the previous regular meeting

Moved by D. Freeman, seconded by R. Harder, to approve the minutes of the June 24, 2020 Board meeting.

Motion carried.

6. Business arising from the minutes

None.

7. Correspondence

None.

8. Committee Reports

8.1 – Governance Committee – S.S. Ahmad

- Governance Committee will be meeting in August to focus on Year 3 strategies for Governance (Assessing & Planning for the Future) as per Governance Planning Document SOLS

Moved by J. Strong, seconded by D. Freeman to accept the Governance Committee Report as information.

Motion carried.

9. Information Items

8.1 CEO Update – L. Clarke

- The virtual Summer Reading Club has had 121 pre-schoolers, 399 school aged, 163 teen and 254 adults register to date
- To date 47,366 items have been returned since we re-opened our returns in June – 21,428 left to be returned
- Beginning September 8th we will reopen to the public Monday to Saturday from 10 – 6 each day
- Reservations will remain in place for Wi-Fi seats, study seats and for PC use; no newspapers nor magazines will be available; lounge seating will be removed; a suggested limit on browsing time will be given to customers entering the library; as per Public Health guidelines a limited number of people can be in the building at one time.

10. Other Business

D. Freeman reported that construction will be starting soon on the upgrades to the Albert McCormick Community Centre including a new skate park, basketball court and splash pad.

11. Date of next regular meeting

Wednesday, August 26, 2020 at 5:00pm via Zoom.

12. Adjournment

Moved by K. McManus, seconded by D. Freeman that the meeting be adjourned.

Motion carried.