



# Branch Service & Engagement Intern

Eastside Branch, Full-Time 16-Week Contract, 35 hours/week

We are searching for an individual considering a career in libraries to come alongside us for an internship that will provide a robust learning opportunity to dive into many aspects of library life in a supportive environment. Someone who is energized by working with the public, is highly flexible, adaptable, responsive and willing to go the extra mile to provide support to the team. This person will have the unique opportunity to engage customers at our new award-winning branch location.

## ***Excited yet?***

### **What you'll do:**

Conduct community engagement activities in a variety of settings

Support system wide programming

Provide customer service to a diverse group of users both in and outside of the library

Provide reference, readers' advisory and circulation services to the public

Work as part of shelving team as needed

### **What we're looking for:**

Education in library studies (Library Tech, MLIS) or related field

Experience working with a variety of ages and demographics in public service

Excellent technology and digital literacy skills. Experience with data collection and analysis an asset

Collaborative, team-player with excellent communication and interpersonal skills

Valid drivers' license and access to a vehicle is required

This internship position will run from June to October, 2023. The weekly schedule will total 35 hours and consist of shifts on alternating weekends. Schedule is subject to change.

The starting wage \$27.15 per hour. This position is grant funded therefore eligible candidates must be Canadian citizens, permanent residents or have refugee status in Canada, recent graduates from college/university and between the ages of 16-30.

**To apply,** please submit your cover letter and resume by **June 1, 2023** to [jobs@wpl.ca](mailto:jobs@wpl.ca).

*The Waterloo Public Library welcomes applications from diverse backgrounds including Indigenous persons, Black persons, persons of colour, persons with disabilities, LGBTQ+ persons and others that will contribute to the broadening of our ideas and experiences. For persons with disabilities, accommodations will be available upon request for any aspect of the recruitment process.*