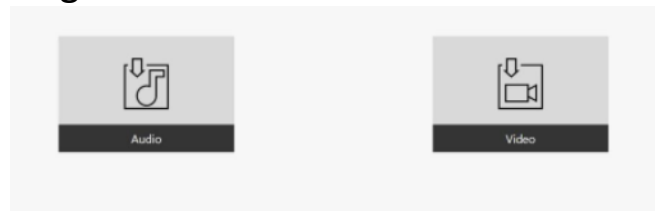


Digital Media Conversion: How to convert VHS tapes to DVD/Media File

TRANSFER CONTENT FROM VHS TAPE TO A DVD or MEDIA FILE



1. Double Click on the **Roxio Easy VHS to DVD Plus** icon
2. Insert VHS tape
3. Click on the audio image download button or the video image download button



4. Fast forward or rewind the tape to the position where you want to begin



recording. Press **Record**.

5. Press the **Play** button on VCR. The video will appear in the Easy VHS to DVD preview window

NOTE: You can mute the volume on the computer or exchange your library card for a pair of headphones at the Information Desk **



6. Once you have finished recording, press **STOP**
7. You will have the option to name your recording and/or add enhancements such as Stabilize, Colour correction, De-noise.
8. Click **Next**. Click on **File** or **My DVD**

If burning to DVD:

- Insert a blank disk into the drive

- Click on **Export**
 - Roxio My DVD Video Editor will launch with options to add themes, chapters, and to burn project

If saving to file:

- Click on **Export**
- Save file to computer
- Insert USB and move media file to USB

NOTE: If the USB is showing that it isn't formatted or that there isn't enough storage space ... go to File Manager → right click on USB → Format → change the File System

NOTE: Please be aware that if the computer mouse doesn't get moved every 2 -3 minutes that the system will go into sleep mode and any recording will be lost.