

Manager, Lifelong Learning

Main Library, Full-Time Permanent, 35 hours/week

Our Manager, Lifelong Learning will be a leader who finds joy in discovering new things. They will be committed to continuous learning and understand how learning happens at all stages of life. Their knowledge of and interest in emerging public library trends will play a key role in shaping the ways our community accesses information and reading materials now and in years to come. As part of a dynamic leadership team, the Manager, Lifelong Learning will ensure Waterloo's library is relevant and responsive, continuously evolving to meet the needs of our community. ***Sound like you?***

What you'll do:

Provide vision, leadership and a human-centered approach to how WPL connects customers with information and resources at all stages of life

Implement initiatives to make WPL the go-to place for lifelong learning and discovery

Oversee the development, maintenance and growth of WPL's local history and electronic resource collections

Hire, supervise, coach, and evaluate team of front-line library staff

Develop and support staff learning strategies

Act as person in charge (PIC)

What we're looking for:

Master of Information and Library Science (MLIS) required

Minimum 5 years public library leadership experience including direct supervision of staff

Demonstrated skills in technology, collection development, reader's advisory, information management and teaching/instructing

Exceptional interpersonal, public relations and customer service skills, including conflict resolution.

Excellent communication, problem-solving, project management and team building skills

The regular schedule will be Monday - Wednesday 9:00 a.m. – 5:00 p.m.,
Thursdays 1:00 – 9:00 p.m., alternating Fridays/Saturdays 9:30 a.m. – 5:30 p.m.
Schedules are subject to change. The ability to work at any library location is required.

The starting wage is \$101,974 per year (level H). Benefits and OMERS pension provided. WPL offers a casual work environment, support for professional development and *your birthday off with pay!*

To apply, please submit your cover letter and resume by May 31, 2024 at 4:00 p.m. to jobs@wpl.ca

The Waterloo Public Library welcomes applications from diverse backgrounds including Indigenous persons, Black persons, persons of colour, persons with disabilities, LGBTQ2S+ persons and others that will contribute to the broadening of our ideas and experiences. For persons with disabilities, accommodations will be available upon request for any aspect of the recruitment process.